|  |  |
| --- | --- |
| Group 1 meeting minutes | |
| Location: | MS Teams |
| Date: | 05/12/2022 |
| Time: | 2:30 to 5.00 |
| Facilitator: | Lanka Prasanthi |

# Agenda Items

1. Understand the basic concept of project
2. Discuss the queries on case study
3. Draw basic flow chart on given case study

|  |  |  |  |
| --- | --- | --- | --- |
| Action Items | Owner(s) | Deadline | Status |
| Presentation  Documentation | Tamma V K S Prasanthi  G Kalavathi, N Surya Prabha, A Lavanya | 12/12/2022  12/12/2022 | In progress  In progress |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |